

GENERAL GUIDELINES FOR PREPARATION OF DISSERTATION REPORT TO BE SUBMITTED FOR COMPLETION OF MASTERS IN ENVIRONMENTAL STUDIES

1. The whole report should be of **minimum 30 pages**.
2. The candidate shall **submit two copies** of the project report (soft/hard/spiral binding).
3. Report may be prepared in Bengali/English.
4. The title page should have
  - i. Name and logo of university
  - ii. Title of topic
  - iii. The sentence "Dissertation submitted for the partial fulfillment of Masters in Environmental Studies"
  - iv. Submitted by: Name of Candidate  
Roll No.  
Enrolment No. and Year
5. Next page should be titled as "Self declaration" and undersigned by the candidate.
6. Contents: Enlist all subsections of the document with their numbering, heading and page numbers (All pages should be numbered).
7. Provide a List of Tables present in the report.
8. Provide a List of Figures present in the report.
9. Provide a List of Symbols/Abbreviations used in the entire report.
10. Dissertation report should be organized under the main headings: Abstract, Introduction, Data collection and Discussion (maybe a combined segment or provided separately), Conclusions, and References/Bibliography.
11. References/ list of books consulted should be arranged alphabetically and formatted consistently as shown in modules.
12. Also enlist the web links with their respective dates of accession for material sourced from the internet. As a minimum, the full URL should be given and the date when the reference was last accessed. Any further information, if known (DOI, author names, dates, reference to a source publication, etc.), should also be given. Web references can be listed separately (e.g., after the reference list) under a different heading if desired, or can be included in the reference list.
13. Time allotted for dissertation work is three months from the date of project allocation.