



RABINDRA BHARATI UNIVERSITY

Directorate of Distance Education

Rabindra Bhaban, EE- 9 & 10, Sector – II, Salt Lake City, Kolkata - 700091

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NOTICE

November 27, 2020

With reference to the **COVID-19** pandemic situation, in the interest of all concerned, the Directorate of Distance Education, Rabindra Bharati University is directing all students to note the following:

- 1) No student is allowed to enter the University building at Salt Lake City without prior permission.
- 2) Any student who urgently needs the Certificate / Mark-sheet, etc. must apply online to the Deputy Registrar (dy.registrar.dde@rbu.ac.in) mentioning the urgent purpose.
- 3) After receiving permission by e-mail, the student must reach only in person on the given date and time to hand-over the relevant original documents (such as the Student-Id Card, Admit Cards, Registration Certificate, Marksheets, etc.) as the case may be, to the security person at the main gate. Document showing urgency must be produced.
- 4) It may take longer time than usual to receive the desired document in view of the given situation.

Dr. Ishani Naskar
Director (Acting)

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Rabindra Bharati University